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TIPS

Transitioning Into Practical Success

In spite of our confidence in these tips, we highly suggest that you work with a Transition Specialist, whether it's Assist to Practice or someone else, whenever you're going through a transition. A Transition Specialist will save you time (better spent in office production), money, and unnecessary stress. **CALL US TODAY** to find out how.

9 Channels of Authority for Your Partnership

To ensure that your **staff** understands to whom they should turn for different practice-related issues, consider establishing the following "Channels of Authority" and assigning them to one of the partners (which doctor will have the final say). Don't make the decision until the partners know each other well enough to understand each others' strengths and weakness. Capitalize on each others' strengths. Then, ensure that you involve the office manager and that the staff is aware of these channels of leadership:

1. Computer system: networking, hardware, software, peripherals (printers, scanners, cameras, etc.)
2. Personnel development: continuing education and training
3. Personnel benefits and motivation: birthdays, parties, meals, gifts, surprises, etc.
4. Equipment maintenance: clinical & office
5. Supply coordinator: business & clinical
6. Practice marketing: advertising, promotions, logo design, yellow pages, etc.
7. Hygiene department development
8. Legal / accounting: practice finances, budgeting & overhead control
9. Grounds keeping & facilities

Best wishes for a successful working partnership!

We Don't Predict Professional Futures. We Build Them!